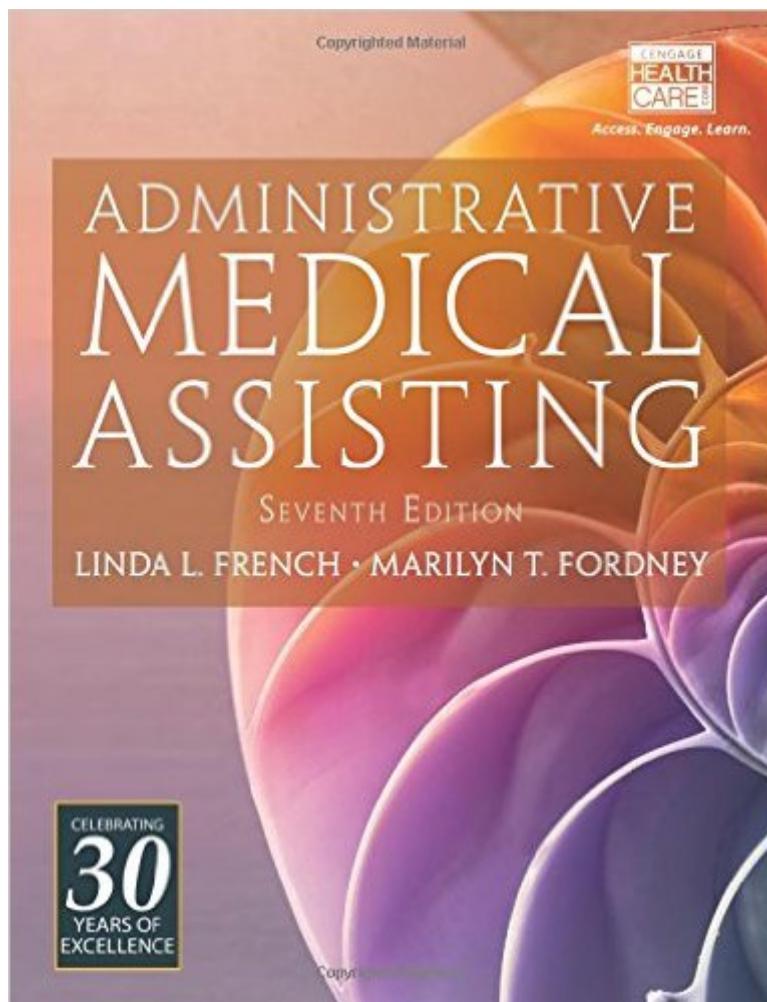


The book was found

Administrative Medical Assisting (with Premium Web Site, 2 Terms (12 Months) Printed Access Card)



Synopsis

ADMINISTRATIVE MEDICAL ASSISTING, 7E, is the most comprehensive learning package available for front-office medical assisting, featuring step-by-step procedures for job skills and the development of critical thinking through real-life scenarios. This proven package includes in-depth coverage of essential administrative competencies including professional and career responsibilities, interpersonal communications, records management, written communications, financial administration, and managing the office. Updated to reflect the latest accreditation and certification standards, this robust resource also features new or updated content in every chapter, including the latest requirements for skill competency, technology, insurance regulations and health care reform, and legal compliance essential for medical assistants to succeed as 21st-century allied health professionals.

Book Information

Paperback: 864 pages

Publisher: Delmar Cengage Learning; 7 edition (May 17, 2012)

Language: English

ISBN-10: 1133133924

ISBN-13: 978-1133133926

Product Dimensions: 1.2 x 8 x 11 inches

Shipping Weight: 3.6 pounds (View shipping rates and policies)

Average Customer Review: 4.1 out of 5 starsÂ See all reviewsÂ (30 customer reviews)

Best Sellers Rank: #141,561 in Books (See Top 100 in Books) #4 inÂ Books > Medical Books > Allied Health Professions > Medical Transcription #25 inÂ Books > Medical Books > Allied Health Professions > Physician Assistants #53 inÂ Books > Medical Books > Administration & Medicine Economics > Health Care Administration

Customer Reviews

Good textbook and the printed access card works great along with the interactive website. I got this book because it is required for my medical coding class, but i don't see my since it has nothing to do with medical coding only medical assisting.

I was required to purchase this book, Administrative Medical Office Assisting, for a concentrated five week class at an Adult School in my county of residence. The information in this book is out of date in relation to what you now have to know with regard to this occupation for the current workforce.

Some of it is relevant, most of it, now so much. I feel this purchase was a waste of money.

If you have the slightest mark on your book this company will say it is damaged and charge you the full price for the product. In addition, I have been waiting for 2 weeks for them to return the book.

I received my book and I have just passed my course with an A and I am very happy will order from this seller again.

Item meets needs except for the statement "with Premium card access". The card has already been used so you can't access. This statement should be removed because it is misleading.

I paid \$6.99 for faster shipping, I ordered on 8/17 about 5 PM, and received on 8/20 morning. (I'm in CA). The book is good and have access code as well. Nice

I like this style of book a lot and it makes it easy for me to carry. Just take one chapter at a time to class without carrying it all day.

A little too basic for me, but other students seemed to learn from it. Overall a nice textbook with great online learning support.

[Download to continue reading...](#)

Administrative Medical Assisting (with Premium Web Site, 2 terms (12 months) Printed Access Card) Medical Billing 101 (with Cengage EncoderPro Demo Printed Access Card and Premium Web Site, 2 terms (12 months) Printed Access Card) Understanding Health Insurance: A Guide to Billing and Reimbursement (with Premium Web Site, 2 terms (12 months) Printed Access Card and Cengage EncoderPro.com Demo Printed Access Card) 3,2,1 Code It! (with Premium Web Site 1-Year Printed Access Card and Cengage EncoderPro.com Demo Printed Access Card) Delmar's Comprehensive Medical Assisting: Administrative and Clinical Competencies (with Premium Website Printed Access Card and Medical Office Simulation Software 2.0 CD-ROM) Database Systems: Design, Implementation, and Management (with Premium WebSite Printed Access Card and Essential Textbook Resources Printed Access Card) Understanding Health Insurance: A Guide to Billing and Reimbursement (with Premium Website, 2 terms (12 months) Printed Access Card for Cengage EncoderPro.com Demo) Database Systems: Design, Implementation, and Management (with Premium Web Site Printed Access Card) (Management Information Systems) Assessment in

Speech-Language Pathology: A Resource Manual (includes Premium Web Site 2-Semester Printed Access Card) Principles of Supply Chain Management: A Balanced Approach (with Premium Web Site Printed Access Card) Bundle: Income Tax Fundamentals 2016, Loose-Leaf Version, 34th + H&R Block Premium & Business Software + CengageNOWTMv2, 2 terms Printed Access Card A Guide to Health Insurance Billing (with Premium Website, 2 term (12 months) Printed Access Card) Professional Review Guide for the CCS Examination, 2016 Edition includes Quizzing, 2 terms (12 months) Printed Access Card Professional Review Guide for the CCS-P Examination, 2016 Edition includes Quizzing, 2 terms (12 months) Printed Access Card Diet Analysis Plus, 2 terms (12 months) Printed Access Card Professional Review Guide for the RHIA and RHIT Examinations, 2016 Edition includes Quizzing, 2 terms (12 months) Printed Access Card Professional Review Guide for the CCA Examination, 2016 Edition includes Quizzing, 2 terms (12 months) Printed Access Card Macroeconomics (with Digital Assets, 2 terms (12 months) Printed Access Card) Treatment Resource Manual for Speech Language Pathology (with Student Web Site Printed Access Card) Cleft Palate & Craniofacial Anomalies: Effects on Speech and Resonance (with Student Web Site Printed Access Card)

[Dmca](#)